

**REQUEST FOR GSFC VISITOR BADGE
UNESCORTED ACCESS FOR U.S. CITIZENS AND LPR'S
1-29 DAYS**

Refer to NM 1600-95, NASA Security Requirements



All requests must be received 48 business hours in advance. LPR's must present a valid alien registration card upon arrival.

Visitor Name and Information			Dates of Visit		Building/Room Number		After Hours Access Required	Valid Alien Registration Card (if LPR)
Last	First	MI	From	To	Building	Room	Yes/No	Yes/No
							Y N	Y N
							Y N	Y N
							Y N	Y N
							Y N	Y N

Purpose for Visitor Access:

ACKNOWLEDGEMENT OF VISITOR RESPONSIBILITY

By signing below I certify that:

1. Each cited individual is a U.S. citizen or LPR. [NOTE: This form may not be used for visits by foreign nationals. Please access <http://protectiveservicedivision.gsfc.nasa.gov> to review the process to request foreign national visits.
2. The badge will be valid ONLY during the hours specified and for the stated purpose;
3. I have read and understand responsibilities of both a sponsor and a visitor and that failure by me or the visitor to follow those responsibilities may result in termination of my sponsor privileges and possible disciplinary action.

Name:		Signature:		Date:
Code/Employer:			Phone Number:	
Smartcard Badge Number:		Email Address:		

FOR SECURITY OFFICE ONLY

Approved

Denied

Reason Request Denied: